

## 2025 Fall Festival Weekday Group Reservations

## **Terms & Conditions**

- 1. Reservations are not required for groups. Groups without reservations are welcome every day. See coxfarmsva.com for information and tips.
- 2. Weekday group reservations are available on most Mondays, Thursdays, and Fridays between Sept 29 and Nov 3 and Tuesday, Nov 4. Reservations are accepted between 10 am and 3 pm.
- 3. Weekday Group Reservations are available for weekday groups of at least 20 people who will enter the Fall Festival together and pay with a single payment.
- 4. There are no discounts for large groups, chaperones, teachers, etc. Everyone 2 years and older entering the Fall Festival grounds pays the same admission. Children younger than 24 months are free.
- 5. A Weekday Group Reservation offers your group:
  - a. Assigned arrival & entry time.
  - b. Fast group check-in with a single payment.
  - c. The option to receive your admission wristbands in advance (through the mail or in-person pick-up at Customer Service).
  - d. Goat food tickets
- 6. Reservations. Weekday Group Reservations are made quickly, easily, and securely online (https://coxfarmsva.com/fall-festival/field-trips/). Assistance is available through our Reservations department at <a href="mailto:reservation@coxfarmsva.com">reservation@coxfarmsva.com</a>. Space for groups is limited, so please book early.
- 7. <u>Deposit</u>. A Weekday Group Reservation requires a \$50 deposit, payable at the time of the booking. Online reservations are confirmed immediately by email after submitting a credit card payment. In some cases, a school or company check may be accepted for the deposit, but such reservations cannot be confirmed until the \$50 deposit is received. If paying by check, **please ensure your group name and date of visit are noted on your check**, no personal checks are accepted.
- 8. <u>Unconfirmed Reservations:</u> Reservation requests are automatically canceled after ten days if the \$50 deposit is not received.
- 9. Payment of Remaining Balance. The remaining balance must be paid in full (\*preferred method) before wristbands are issued and the group is admitted to the Fall Festival. To remit your remaining balance, please contact our Reservations department at 703.830.4121 x4 with credit card information. If paying by check (payable to Cox Farms), please mail to Cox Farms Reservations, 15621 Braddock Road, Centreville VA 20120. Please ensure your group name and date of visit are noted on your check (no personal checks will be accepted).
  - a. \*Balance paid **at least 14 days before your visit:** we will mail your admission bands to you, or you can pick them up (indicate your preference when payment is made).

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- b. \*Balance paid **between 2 13 days before** your visit: you may make plans to pick up your wristbands at Customer Service or we will have them waiting for you at the Windmill Check-in Area when your group arrives.
- c. Balance paid **less than 24 hours before your visit/paid on the day of your event**: please send a representative to the Windmill Check-in Area to settle your account and pick up admission wristbands for your group.
- d. Full payment must be received at or before check-in. If full payment has not been received, your group may be refused entry to the Fall Festival until payment is received.
- 10. <u>Change of Date/Arrival Time/ Group Size</u>: If you need to make changes to your reservation after it has been confirmed, including changes to date or number of attendees, please do so by contacting <a href="reservation@coxfarmsva.com">reservation@coxfarmsva.com</a>
- 11. <u>Additional Tickets</u>. Additional admission tickets for the group must be added/purchased in advance; group numbers may be adjusted upon check-in, at the discretion of Cox Farms. Parents or chaperones not included in the group need to purchase their tickets online in advance. Tickets are limited and may sell out on busy dates.
- 12. <u>Pre-paid guests arriving late.</u> If your group has stragglers people attending who are driving separately, running late, etc., please write their names on the back of the extra wristbands and leave them at Customer Service for pick-up by guests as they arrive. It is the group leader's responsibility to let attendees know who has been pre-paid and who needs to buy their tickets online.
- 13. <u>Refunds/Credits for Unused Tickets</u>. Adjustments for "no shows", unused tickets, or any refunds/credits may be arranged at any time up to 6 pm on the day of the group visit. If payment was made by credit card, this same card will be credited. If payment was made by a school or company check, Cox Farms will issue a refund check within ten business days of the payment check clearing.
- 14. Rain policy. If the Fall Festival does not open on the scheduled day due to rain (or for any other reason), this information will be posted at <a href="mailto:coxfarmsva.com">coxfarmsva.com</a> and on our Info Line (703-830-4121) by 7:30 am that morning. In this situation, the Weekday Group has the choice to reschedule or get a full refund. If the Fall Festival is forced to close *during* the group's visit due to rain (or for any other reason), then we will issue rain checks, in line with Cox Farms' rain policy.
- 15. <u>Cancellation</u>. If the Weekday Group cancels their Fall Festival visit up to 48 hours before the scheduled visit, they are entitled to a full refund of their deposit and any payments made. If a cancellation is made with less than 48 hours' notice before the scheduled visit or a group does not show up, a refund is made minus a \$50 administration fee.
- 16. <u>Group Leader</u>. To facilitate communications and ensure a successful visit, the Weekday Group will appoint a group leader for their visit to the Fall Festival. It is this group leader who Cox Farms will contact on all matters relating to the visit.
- 17. <u>Chaperones and Supervision</u>. It is the responsibility of the group leader to ensure that all children in the group are adequately chaperoned, including having a reasonable number of responsible adults supervising the children at all times. Cox Farms reserves the right to refuse admission or to expel from the Festival anyone who is not adequately chaperoned and supervised.
- 18. Other policies. All Cox Farms Fall Festival policies apply to Weekday Groups including No pets, No alcohol, No recreational drugs, No firearms/weapons, and No unaccompanied children under 14 years of age.
- 19. <u>Variation</u>. Any variation from these standard Terms & Conditions must be agreed in writing by the Weekday Group and by Cox Farms in advance of the scheduled event.

## Questions?

Reservation@coxfarmsva.com

Or leave a voice message for Reservations at 703 830 4121 x4